Dún Laoghaire-Rathdown
Local Community Development Committee

Minutes of meeting held on Wednesday
27th February 2019 at 8.30am
The Annex, County Hall, Dún Laoghaire

Present:	**Organisation**
Cllr John Kennedy	DLRCOCO Elected Representative
Cllr Anne Colgan	DLRCOCO Elected Representative
Cllr Kate Feeney	DLRCOCO Elected Representative
Dearbhla Lawson (Chair)	Chief Executive Nominee
Siobhan Fitzpatrick	Health Service Executive
Lorna Kerin	Tusla (in advisory role)
Derek Elders	Dublin Dún Laoghaire Education & Training Board
Cormac Shaw	Southside Partnership DLR
Kay Gleeson	Public Participation Network
Tom Kivlehan	Public Participation Network
Mary Ruane	Chief Officer
In Attendance:	
Eoin Kelly	DLRCC
Jason O'Sullivan	DLRCC
Apologies:	
Owen Laverty	Head of Local Enterprise Office
Cllr Peter O'Brien	DLRCOCO Elected Representative
Bernard Kelly	Department of Social Protection
Alan Wyley	Southside Partnership DLR
Ibrahim Al Kaddo	Public Participation Network
Sharon Perry	Public Participation Network
Michael O'Brien	Public Participation Network
Dr. Josephine Browne	DLR Chamber

Welcome and Introductions

Dearbhla Lawson opened the meeting and welcomed members.

Presentation – Healthy Dún Laoghaire-Rathdown County Plan

The LCDC welcomed the presentation by Brid O'Dwyer, Healthy Ireland Coordinator, on the Draft Healthy County Plan for Dún Laoghaire-Rathdown. The presentation was followed by a Question and Answer session during which

the collaborative nature of the plan was commended. It was also noted that continued funding from the Healthy Ireland initiative was very important in the development of the plan.

Action –Final Draft of the Plan along with the slides from Brid O 'Dwyer's presentation to be circulated to LCDC members on 28th February and Members were asked to provide their feedback on this final draft version of the plan by the 6th of March 2019.

LCDC Committee approval was sought and granted to launch the plan and to invite An Cathaoirleach to carry out the launch.

Healthy Ireland Steering Group Update:

The Healthy Ireland Steering Group's role was discussed, in evaluating HI bid actions and submitting applications for funding to Pobal, in relation to responsibility for implementation & oversight & reporting to LCDC and Pobal.

Action: It was proposed by Cllr Kate Feeney, seconded by Kay Gleeson and agreed to establish the Steering Group as a Sub Group of the LCDC.

Minutes and Matters Arising

Derek Elders noted that information on apprenticeships in the County has been circulated to the Committee and information on Adult Education in the county will be circulated shortly.

Siobhan Fitzpatrick noted that she is working towards reporting information from the HSE on a Primary Care plan for the County and will circulate to Committee when complete.

Michelle Relihan (Manager DLR County Childcare Committee) was unable to present at the meeting and will be invited to a future meeting. Geraldine Dunne (STAG) was also unavailable to attend and will present at a future meeting.

Dearbhla Lawson noted that a meeting request with TUSLA has been submitted and a review of Emergency Service Provision for the County is on-going.

The minutes were proposed by Cormac Shaw and seconded by Cllr. Anne Colgan and agreed.

Governance, Nominations & Replacements (if any):

Dearbhla Lawson outlined that following consultation during the past year that a national review of LCDC's is being conducted by the Department of Rural and Community Development and the potential for changes and new guidance. A report from the Department is expected to issue imminently and findings will be reported to the LCDC.

It was also noted that the Chief Officer is reviewing Dún Laoghaire-Rathdown LCDC as it has been four years since its formation. This review is to ensure the

LCDC is in compliance with guidelines regarding length of tenure and it will also ensure the most appropriate representation given LCDC's stage of development and the current LECP priorities for the area. The Chair noted that there were two vacancies from civic and other community representatives on the LCDC.

A discussion on nominations ensued and it was noted that the Rural Task Force, a subgroup of the LCDC, is effective in representing the rural agriculture and farming interests and reports back to the LCDC. The areas of Education and Learning & Development are represented by Derek Elders from D&D ETB and Dr. Josephine Browne from Dun Laoghaire Chamber represents business employers. In addition LEO has a seat on the LCDC (local authority).

The LCDC discussed extending a request for a nominee to sectors representing DLR's strong cultural/civic/community engagement to strengthen focus related to LECP objectives. In addition, children and young people was a growing area of focus, and linked also linked with LECP priorities. It was noted during the discussion that links with UCD in the Community / Civic Engagement facility could support aims of the LCDC and that Crosscare supports the local community, in particular children and young people and that both partners could support aims of LCDC and link well with key LECP objectives.

Given the need to fill vacancies and bring on new members and to confirm existing nominations with nominating bodies, and to await the Department's Review, it was proposed to review the LCDC, the position of Chair and potential for Vice Chair in the autumn and to leave the Chair unchanged in the interim and this was agreed by the LCDC.

Action: The Chief Officer will go back to Nominating Groups to confirm nominations and LCDC to consider the filling of the two remaining vacancies.

Action: The Chief Officer to list this item in the autumn.

SICAP Update

Final approval of the SICAP annual plan 2019 was considered in conjunction with the end of year performance review for 2018 per the Departmental guidelines.

Reports were circulated and there was a Presentation including Questions & Answers, by Cormac Shaw on the 2018 End of Year Performance Review. The Chief Officer reported on the SICAP Sub Group Meeting.

Approval of the SICAP End of Year Review was proposed by Cllr. Kate Feeney and seconded by Kay Gleeson.

Action: SICAP EOY report was approved by Members present, (Cormac Shaw absented himself from Discussion and decision), and some Members provided written statements, to reach the required public/private split of Public 5 and Private 6 for decision to approve.

PPN Update – Circulated for comment prior to meeting

A written update was circulated prior to the meeting.

The meeting was adjourned at this point until the 13th of March 2019 to conclude the business of the meeting.

Dún Laoghaire-Rathdown
Local Community Development Committee

Minutes of meeting held on Wednesday
13th March 2019 at 8.15am
The Annex, County Hall, Dún Laoghaire

Present:	**Organisation**
Cllr John Kennedy	DLRCOCO Elected Representative
Cllr Anne Colgan	DLRCOCO Elected Representative
Cllr Kate Feeney	DLRCOCO Elected Representative
Cllr Peter O'Brien	DLRCOCO Elected Representative
Dearbhla Lawson	Chief Executive Nominee
Siobhan Fitzpatrick	Health Service Executive
Derek Elders	Dublin Dún Laoghaire Education & Training Board
Cormac Shaw	Southside Partnership DLR
Kay Gleeson	Public Participation Network
Tom Kivlehan	Public Participation Network
Mary Ruane	Chief Officer
Ibrahim Al Kaddo	Public Participation Network
Sharon Perry	Public Participation Network
Michael O'Brien	Public Participation Network
Dr. Josephine Browne	DLR Chamber
In Attendance:	
Ian Smalley	DLRCC
Eoin Kelly	DLRCC
Bernie King	DLRCC
Apologies:	
Owen Laverty	Head of Local Enterprise Office
Bernard Kelly	Department of Social Protection
Alan Wyley	Southside Partnership DLR
Lorna Kerin	Tusla (in advisory role)

Welcome and Introductions

Dearbhla Lawson opened the meeting and welcomed members.

Dearbhla Lawson outlined that a discussion had been held at the previous LCDC meeting to update LCDC members regarding the national review of LCDC's which was being conducted by the Department of Rural and Community Development. The Chair confirmed that a report from the Department is expected to issue imminently and findings will be reported to the LCDC.

The Chair also confirmed that the Chief Officer is reviewing Dún Laoghaire-Rathdown LCDC as it has been four years since its formation. This review is to ensure the LCDC is in compliance with guidelines regarding length of tenure and it will also ensure the most appropriate representation given LCDC's aims and stage of development and the current LECP priorities for the area. The Chair noted that there were two vacancies from civic and other community representatives on the LCDC, and that a discussion had been held regarding strategic interests of the LCDC and strategic partners that could support the aims of the LCDC particularly at this stage of development, and support with achieving LECP priorities.

Opportunities to strengthen focus on community/ civic engagement and children and young people were raised.

There was a discussion regarding importance of strategic thinking, and UCD was referenced given its strategic role in the county and opportunities related to community /civic engagement/ cultural development and support with research capacity. There was discussion regarding the relevant faculty / contact that could best support with achieving LCDC aims, 'UCD in the Community'/ Civic engagement was noted.

Crosscare was also identified as a strategic partner that supports the local community, in particular children and young people and could support aims of LCDC and link well with key LECP objectives.

A discussion followed and the Chief Officer agreed to bring a report back to the LCDC meeting to set out the context and recommendations for consideration.

Grant Schemes

National Community Weekend – The Big Hello – 4th to 6th May 2019

The Chief Officer gave an overview of this new grant scheme highlighting the departmental guidance that grants of €200 to €300 be prioritised to ensure maximum impact in the community. It was noted that the LCDC had discretion to increase this amount if required. The event is coinciding with the Street Feast Festival and DLR CoCo are working in collaboration with Street Feast.

Action: Committee to share information on grant with local groups and promote it on social media to ensure maximum coverage in the community.

Community Enhancement Programme Round 2 Grants 2018

A report on the final round of CEP grant funding was circulated to the Committee and it was noted that a report on recommendations was circulated to the CEP sub group in advance of the LCDC meeting and was recommended by the one LCDC member present at the subgroup meeting. It was noted that two of the recommendations were applications carried forward from the first round of CEP grants with the remaining 20 being new applications under this call.

Conflicts of Interest were sought and declared in advance of discussions on the recommendations with members absenting themselves from the meeting as required.

The Chief Officer noted the required public / private split and that it would be adhered to with the absented members.

Following discussion grants numbered 2 to 17 were proposed by Cllr. John Kennedy and seconded by Kay Gleeson and approved.

Grants numbered 20 and 21 were proposed by Cormac Shaw and seconded by Cllr. Peter O' Brien and approved.

Grants numbered 1, 18, 19 and 22 were proposed by Cllr. Kate Feeney and seconded by Tom Kivlehan and approved. Members with conflicts of interest absented themselves for discussions on these grants and returned after the discussion and decision.

Action: LCDC support staff to contact HSE for operational guidelines for defibrillators in the community given the number of defibrillator units being funded in this round of grants. It was noted that quotes are examined as part of the assessment process.

Siobhan Fitzpatrick noted that HSE lottery funding will be advertised soon, providing an opportunity for small local groups to pitch for additional funding for health and well-being projects - peer support, innovative ways of staying healthy in the community, ownership projects etc

LECP Update

A. Dún Laoghaire-Rathdown LCDC Annual Report 2018

Dearbhla Lawson advised that the draft LCDC Annual Report was circulated prior to the meeting. Mary Ruane gave an overview of the report and outlined the requirement for the LCDC to produce an annual report in relation to the performance of its functions and that the report is structured per the Departmental guidelines. Mary Ruane thanked all stakeholders for their input and work on behalf of the LCDC in 2018.

The report was proposed by Cllr. Kate Feeney and seconded by Josephine Browne and approved.

B. LECP Annual Progress Report 2018

Dearbhla Lawson advised that the draft LECP annual progress report was circulated to members prior to the meeting. The report details the areas of the

LECP where the LCDC has oversight. The Viclarity system is in use to gather input from stakeholders. The current LECP is from 2016 to 2021 with a review anticipated during the lifetime, and clarification as to the extent of the review is expected from the Department.

A synopsis of the report was given and questions were addressed. Cllr. Kate Feeney queried the progress on Shared Objective 13. A discussion as to the extent of progress ensued and it was agreed that the graphic was not fully representative of the on-going work being done to develop this action. A revision to the graphic was agreed.

Action: A report to be prepared by Cormac Shaw as to the extent of work being undertaken in relation to this Shared Objective 13.

The report was proposed by Josephine Browne and seconded by Cllr. Kate Feeney and approved.

Action: LCDC support staff to organise date in late April or early May for LECP workshop to review priorities for 2019.

Future Updates

It was agreed to invite Southside Traveller Action Group (STAG) to hear about their work keeping young people of the Traveller community in education.

Action - *Invite STAG to the LCDC meeting on the 10th of April 2019*

Date of Next Meeting

The next meeting will be held on the 10th of April 2019 at 8.00 am in Dun Laoghaire-Rathdown County Council

AOB

None

Signed: _____ Signed: _____

Print Name: D LAWSON Print Name: M RUANE

Chairperson Chief Officer