

Dún Laoghaire-Rathdown County Council

Universal Grant Scheme

2017

Sports Grants

GROUP NAME: _____

EVENT/ACTIVITY: _____

CRM No:
Date Received:

Internal Use only

[Section 1 – Organisation Applicant Details](#)

To be completed by ALL Applicants applying for a Sports Grant

Applicant Details:

Name: _____

Address: _____

Contact Details:

Main Phone Number: _____

Mobile Phone Number: _____

Email Address: _____

Website: _____

Social Media:

Facebook Address: _____

Twitter Address: _____

Other Social media: _____

Electoral Ward: _____

Type of Applicant:

Arts Centre/Organisation

Business' Association

Community Group

Heritage

Sports Group

Tidy Towns Group

Residents' Association

Other (please specify) _____

Number of households: _____

Have you the appropriate policies in place regarding:

Child Protection Yes No

People with Disabilities Yes No

Other Policies (please specify):

Membership Details: Total Number of Members: _____

Age Breakdown of Members:

Please specify the number of members in each category:

0 – 9 years _____
10 – 14 years _____
15 – 18 years _____
19 – 21 years _____
22 – 54 years _____
55 + years _____

Committee / Volunteers / Organiser Details:

Number of paid staff:
Part time: _____
Full time: _____

Number of voluntary staff:
Part time: _____
Full time: _____

Membership fees - Cost per member: _____

Financial Status:

Incorporated	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Unincorporated	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Trust	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Other (please specify)	_____			

Tax / Vat Registered	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Tax / Vat Registered number	_____			

Charity Registered	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Registered Charity Number	_____			

Section 2 – Sports Grants

To be completed by any group applying for a Sports Grant.

Please make sure that you have read the grant guidelines to see if your application will qualify for consideration for funding.

There are 3 funding streams under Sports Grants – Sports Access, Minor Sporting Events and Major Sporting Events.

Please note – Sports Grants do not fund Sport Equipment. Groups seeking funding for Sport Equipment should apply for a Community Equipment Grant through the Community Grants Application.

Sports Access Grant Guidelines

Up to a maximum of €1,500 can be awarded under Sports Access.

The Sports access grant stream aims to provide financial assistance to sport and community groups and organisations to pursue opportunities to increase participation and to provide opportunities for the local community to participate in physical activity.

- The project should be used to access sporting activity that people in your area wish to participate in, but for various reasons, find it difficult to do so or the opportunity may never have presented itself before.
- Deliver equitable provision of a diverse range of sport and recreation opportunities
- Increase participation
- Improve standards of programme
- Only one application should be lodged to this funding stream per funding round.
- Assistance will be purely financial in nature
- Minimum amount 500 maximum amount 1,500

Please note that submitting an application for this grant stream does not guarantee funding as this is a competitive process.

The application will be assessed by a panel of three impartial Council Officers

The delegation level for decisions will be the full Council

Major Sporting Events Grant Guidelines:

The amount of funding available under Major Sporting Events depends on quality of application received and available budget allocations.

The grants program is available to provide funding to groups and organisations that are providing events, activities and projects that enrich the opportunities to residents and attract people from outside DLR. There are limited funds available from the program

One off sporting regional/ national/ international events is considered for support each year.

All events must take place within the DLR County area

Please note that submitting an application for this grant stream does not guarantee funding as this is a competitive process.

The application will be assessed by a panel of three impartial Council Officers

The delegation level for decisions will be the full Council

Minor Sporting Events Grant Guidelines:

The amount of funding available under Minor Sporting Events depends on quality of application received and available budget allocations.

The grants program is available to smaller sports clubs and groups the opportunity to host events, competitions and activities that will draw people to the county and the venue promote physical activity and participation in sport and promote an active healthy lifestyle for all.

Applications must be from recognised sporting clubs or groups – individual businesses are not eligible

One off sporting events is considered for support each year.

All events must take place within the DLR County area

Please note that submitting an application for this grant stream does not guarantee funding as this is a competitive process.

The application will be assessed by a panel of three impartial Council Officers

The delegation level for decisions will be the full Council

Sports Grant Application Details:

Please tick which grant you are applying for - [ONE PER APPLICATION](#)

1. Sports Access Grant

Please go to [page 6](#) if you are applying for a Sports Access Grant

2. Major/Minor Sporting Event Grant

Please go to [page 9](#) if you are applying for a Major or Minor Sports Event Grant

3. Sports Access Grant Application:

Name of event: _____

Brief description of event/activity:

Course Venue:

Target Group:

Number of Participants: _____

Age breakdown of participants

	Male	Female
0 – 10 years	_____	_____
11 – 14 years	_____	_____
15 – 18 years	_____	_____
18 – 25 years	_____	_____
25+ years	_____	_____

Profile of Participants:

Aims And Objectives of Project:

Start Date: ___/___/___

Completion Date: ___/___/___

How will grant funds be used? _____

Details of Supervision Arrangements – where necessary:

Budget & Project Funding:

State the amount of money you are applying for: € _____

Please include as much detail as possible in this section. This is an important part of our assessment of your application. You may also attach a detailed budget as one of your supplementary materials.

Type of Expenditure	Amount
Tutor or Coach x hrs x weeks	€
Equipment purchase/ Hire*	€
Venue Hire	€
Materials*	€
Transport	€
Other (Please specify)*	€
<i>Total Expenditure</i>	€

**Please include as detailed breakdown as possible, for example copies of quotes for purchase/hire included in supplementary material.*

Contribution by members of group:

Please detail what other sources of funding you have for this project, such as membership fees, other grants, etc.

Source of funding:	Amount
2017 DLR Grant Application	€
	€
	€
	€
	€
	€
<i>Total Income</i>	€

Total Expected Income: € _____

Total Estimated Expenditure: € _____

Total Cost of Project: € _____

Check list for Sports Access Grant Application:

- Complete Pages 1 to 2 of the Grant Application
- Ticked the Sports Access box
- Completed application form
- Signed Declaration
- Included at least two quotes for each component of the project that funding is being requested for
- Included a copy of a public liability insurance certificate
- Provide a copy of your Memorandum / Articles / Constitution
- Included a copy of tutor/coaches qualifications
- Any additional information you feel supports your application

Please note, applications and supplementary materials will not be returned.

[Please go to Page 13 and sign the Declaration Form](#)

Major/Minor Sporting Event Grant Section:

Details of Funding Sought:

Name of event: _____

Brief description of event/activity:

Location: _____

Event Director/Contact Name: _____

Title: _____ Phone: _____

Aims And Objectives of Event:

Start Date: ___/___/___

Completion Date: ___/___/___

Major sporting events (and dates) previously hosted by your organisation:

Is this organisation seeking funds from any other public or private body?

Please explain: _____

What is the overall event plan? Include schedule (dates and times), competition specifics, special events, community activity, etc:

What benefits will the DLR area receive if a grant is awarded?

To what extent will the community be involved in this event? Include volunteer structure, local sponsorships, etc:

If this is a repeat event, how will the requested grant funds be used to grow the size of the event, projected room nights for the destination, as well as overall economic impact for the area?

Impact Projections:

How many total participants (competitors, coaches, trainers, officials) are you expecting for this event(s)? _____

How many total spectators (fans, families, and friends) are you expecting for this event? _____

How many room nights in the DLR area do you expect this event to produce?
Number of Rooms _____ Number of Nights _____

How will grant funds be used? _____

Budget & Project Funding:

State the amount of money you are applying for: €_____

Please include as much detail as possible in this section. This is an important part of our assessment of your application. You may also attach a detailed budget as one of your supplementary materials.

Type of Expenditure	Amount
	€
	€
	€
	€
	€
	€
	€
	€
	€
<i>Total Expenditure</i>	€
Type of Income & Source of Funding	Amount
2017 DLR Grant Application	€
	€
	€
	€
	€
	€
<i>Total Income</i>	€
Total Estimated Cost of Project / Event	€

Please state, of the above listed income, what other funding applications (if any) have been made and when you expect to receive notification of the outcome of these applications:

Total Expected Income: €_____

Total Estimated Expenditure: €_____

Total Cost of Project: €_____

Check list for Major/Minor Sporting Event Grant Application:

- Complete Pages 1 to 2 of the Grant Application
- Ticked the appropriate box on Page 8
- Completed the application form
- Signed the Declaration
- Included a copy of your most recent audited accounts
- Included a copy of your Public Liability Insurance
- Included any relevant Supplementary Materials

Please note applications and supplementary materials will not be returned.

[Please go to Page 13 and sign the Declaration Form](#)

Declaration:

I declare that the information supplied in this proposal is accurate and complete. I understand that all information provided in respect of the Grant Application will be held electronically and may be made available to other Dún Laoghaire-Rathdown County Council Departments as appropriate.

It should be noted that the Freedom of Information Act applies to all records held by Dún Laoghaire-Rathdown County Council.

Name (Printed): _____
Signature: _____
Position: _____
Date: _____

Please ensure you have read the Grant Scheme Guidelines, which set out the terms and conditions for awarding and payment in full. A copy of the guidelines are available from the Council's website, www.dlrcoco.ie, under Grant schemes or can be requested by phone from the Grant Schemes Section on 01 204 7966 or by email to grantschemes@dlrcoco.ie

The closing date for submissions is **Monday, the 17th October 2016**

No late applications will be accepted

Please return applications to: grantschemes@dlrcoco.ie

Or by post to: 2017 Grant Schemes
Corporate, Communications and Governance
Department
Dún Laoghaire-Rathdown County Council
County Hall
Marine Road
Dún Laoghaire
Co. Dublin

All queries should be directed to the Grant Schemes section by email or phone:

Email: grantschemes@dlrcoco.ie Phone: (01) 204 7966

Please ensure you read through the following application in detail as any incomplete applications will be returned.

Only one Grant per application form please

Multiple applications will be accepted but may not all be awarded. Please submit a separate application for each grant you wish to be considered for.