



Housing Department,  
An Rannóg Tithíochta,  
HAP Unit,  
Marine Road, Dun Laoghaire  
Tel: 01 2054399  
[hap@dlrcoco.ie](mailto:hap@dlrcoco.ie)

**Name:**

**File Reference No:**

**Contact Number:**

**Date:**

**Person (s), who wishes to apply for HAP, should provide the following information as Allocations need to ensure their current Social Housing Application file is up-to-date.**

**Information can be returned in person, via email to [HAP@dlrcoco.ie](mailto:HAP@dlrcoco.ie) or posted in to the address above**

1. Submitted up-to-date income details for all member of household.
2. Full time education letter from school and Photo ID for all members of household who have turned 18 and still in full time education
3. New Editions, people who have moved into the property, permission to reside form and Social Housing Application form would have to be filled in for them. Birth cert and PPSN numbers are required for new babies.
4. Up-to-date GNIB Card provide (For non EU Nationals)
5. Photo ID for members of household who have are over 18.
6. Maintenance Agreement or letter from father confirming amount of maintenance received if any.
7. Lease (Local Connection).
8. Social Welfare Statement.
9. Custody Order or Access Arrangement.