

# Dún Laoghaire-Rathdown Local Community Development Committee

Minutes of Meeting held on Wednesday

26<sup>th</sup> February 2020 at 3.30 p.m.

Town Hall Meeting Room, County Hall, Dún Laoghaire

Present:	Organisation
Cllr Kazi Ahmed	DLRCOCO Elected Representative
Cllr Lettie McCarthy	DLRCOCO Elected Representative
Siobhan Fitzpatrick	Health Service Executive
Stephen Fitzgerald	Department of Social Protection
Mary Ruane	Chief Officer
Cormac Shaw	Southside Partnership
Ibrahim Al Kaddo	Community & Voluntary Forum/PPN
Kay Gleeson	Glasthule/Sandycove Residents Association
Professor Joe Carthy	University College Dublin
Dr. Josephine Browne	DLR Chamber
In Attendance	
Maria Kelly	DLRCC
Ian Smalley	DLRCC
Eoin Kelly	DLRCC
Apologies	
Cllr Daniel Dunne	DLRCOCO Elected Representative
Cllr Kate Feeney	DLRCOCO Elected Representative
Roisin Cronin	Local Enterprise Office
Derek Elders	Dublin Dún Laoghaire Education & Training Board
Lorna Kerin	Tusla (in advisory role)
Alan Wyley	Southside Partnership
Sharon Perry	Southside Women's Action Network
Michael O'Brien	Community & Voluntary Forum/PPN
Conor Hickey	Crosscare

## Welcome and Introductions-Nominations & Replacements

At the commencement of the meeting it was agreed that the Chief Officer would chair the meeting and members were welcomed.

### Nominations and Replacements.

Mary Ruane advised there was a vacancy on the LCDC following Tom Kilvehan's co-option to the Council and the PPN have been requested to nominate a replacement from the Environmental Pillar. This has also led to a vacancy on the Rural Task Force and the LAG.

There is also a vacancy for Chief Executive Representative as Dearbhla Lawson has been seconded to another position. Dearbhla was also current Chair of the LCDC.

## Meetings

It was noted that the trial time of 3.30 p.m. did not suit many members this month and it was unanimously agreed to revert meetings back to the earlier time of 8.30 a.m.

Also, the Chair advised members that arrangements have been made for both the LCDC and the Council to attend a briefing for Councillors on the work of the LCDC. The briefing hosted by Community and Cultural Development Department is proposed to take place on the 15<sup>th</sup> April 2020 from 3.30pm to 4.30pm in the Council Chamber. It was noted that Lorna Kerin, Siobhan Fitzpatrick and Stephen Fitzgerald will be unable to attend the presentation on the 15<sup>th</sup> April 2020.

**Action:** The Chief Officer to issue invitations to Members of the Council and LCDC Members to attend the briefing. Siobhan Fitzpatrick offered to forward presentation slides as she is unable to attend the presentation to Council on the 15<sup>th</sup> April 2020.

## Minutes and Matters Arising

Consideration of the minutes of the previous meetings held on 4<sup>th</sup> December 2019 and 29<sup>th</sup> January 2020 was deferred until the next meeting of the LCDC.

**Action:** Any amendments to the minutes of the last meeting to be shared with Chief Officer before the next meeting.

## PPN Update

Members were informed that Simone SAV has been appointed to the role of PPN Network Manager following completion of the PPN's recruitment process. The recruitment process to appoint a new Support Worker is underway.

The process of re-registration of groups and organisations has taken longer than expected and was completed on the 31<sup>st</sup> January.

Four free training sessions for DLR PPN members were organised on the following topics: Graphic Design for Community Groups, Email Marketing and two sessions on Video for Mobile Phones

A meeting was held in Dundrum to assist people with making a submission to input into the pre-draft stage of the County Development Plan Review Process.

## Dún Laoghaire-Rathdown LCDC Annual Report 2019

Mary Ruane outlined that Section 128B of the Local Government Act 2001 (inserted by Section 36 of the 2014 Act) sets out that one of the functions of the LCDC is to prepare an annual report on the performance of its functions.

The LCDC is required to prepare, adopt and submit an annual report to the local authority no later than 31 March each year in respect of the performance of its functions in the previous calendar year.

Mary Ruane provided a comprehensive outline of the contents of the report which had been circulated to the Members for their consideration. The report included the main achievements of the LCDC in 2019 such as overseeing the development and implementation of the community actions in the LECP in 2019. For example, Dr Browne acknowledged the success of the DLR Age Friendly Expo and the Directory of Services.

Mary Ruane informed members that the Annual Report is scheduled to be noted at the Council meeting in March and suggested the Annual Report be the basis for the LCDC presentation to Council on the 15<sup>th</sup> April 2020.

Mary Ruane noted a number of written acceptances of the Annual Report by members of the LCDC. Following consideration of the report, Kay Gleeson proposed and Kazi Ahmed seconded and it was agreed to approve the Dún Laoghaire-Rathdown LCDC Annual Report 2019 and to refer the report to the local authority for the March Council meeting under Section 128B of the Local Government Act 2001.

**Actions:** Chief Officer to refer the LCDC Annual Report 2019 to the Council.

Members agreed for presentation to Council by LCDC members: LCDC Annual Report 2019 will form the basis of the presentation and each member will take ownership of their sections.

## **LEADER and Rural Taskforce Update**

The vacancy on the LAG to replace Tom Kivlehan was discussed. Kay Gleeson asked what time the LAG meetings take place as it can be difficult to get volunteers and Cormac Shaw confirmed the LAG Meetings take place at 3.30 p.m. in Blanchardstown/Swords. This is the last year of the current programme and there is no information on the next programme, as yet.

Cormac Shaw noted there are very limited numbers of applications regarding environmental issues. LEADER can move money into another pillar but they will give another push to the environmental issues.

Cormac Shaw noted the potential of a business hub in the rural area and has spoken with LEO. It may be possible to do a feasibility study and then push for an application. Mary Ruane agreed it would be good to work with LEO in this regard.

Lettie McCarthy noted the Council Departments need to work together to progress the Town and Village Scheme, to help areas to access the scheme, especially areas such as Stepside and Sandyford. The Council will circulate details of the scheme when it is launched in 2020.

It was noted that the Big Hello event will not be held this year.

**Actions:**

Cormac Shaw to follow up with LEO and LEADER regarding possibility of developing an Expression of Interest for a feasibility study to develop a business hub in the rural area of DLRCC.

Chief Officer to circulate details of the Town and Village Scheme when launched in 2020

## **DLR LECP Annual Progress Report 2019**

The LECP Annual Progress Report 2019 had been circulated to Members and the highlights of the report were also included in the LCDC Annual Report 2019 which the Members had discussed in detail in approving the LCDC Annual Report.

Following discussion, the members agreed to further examine the LECP Progress Report and bring back suggested priorities for the LCDC to give particular attention to in 2020.

## **SICAP Update**

Eoin Kelly informed the members of the new My Journey Distance Travelled Tool. This self-assessment tool has been developed to help with the assessment of how far individuals have come during the programme. It will help identify a person's needs for training, literacy and barriers towards moving forward. It assists towards making recommendations and these are discussed with the individual to try and move forward. This tool is emphasised as a valid tool to give a sense of progression of an individual.

Stephen Fitzgerald noted that this new tool has been validated by Trinity College and will help move SICAP participants closer to the labour market and increase their confidence.

Cormac Shaw confirmed the Distance Travelled Tool has now been launched and training will be provided to two people in each company and they go back and provide training. It will help locally identify needs and an app is being designed to capture information.

Members welcomed the development of the tool for the SICAP Programme and for its proposed usage in DLR's SICAP Programme.

## **Healthy Ireland Round 3 Funding & Programme of Work- Update Report**

Eoin Kelly confirmed that a contract has been signed with Pobal. Arrangements are being made by DLR for signing of formal agreements in order to draw down funds.

It was also confirmed that the recruitment process has commenced for a Healthy Ireland Coordinator for DLR.

**Action** – MOU and SLA's to be signed and funds to be drawn down.

## **Future Updates**

It was agreed the LCDC find updates of benefit in developing an understanding of work being carried out in the county and to have a more collaborative approach. The Members reviewed the future update programme and areas which were identified for future updates were as follows:

- Drugs and Alcohol Task Force

- County Childcare Committee
- Regional Skills Forum update (written update)
- Council's Community Development Programme
- CEO of Dublin Rural LEADER to present on LEADER Programme
- DEASP update-Pathways to Work Policy
- Primary Health Care Update– what is needed in the area, social care, disability, older persons care
- Mental Health and MOJO

**ACTION:** Stephen Fitzgerald to forward contact details of the Director of the Regional Skill Forum.

Stephen Fitzgerald to contact a colleague regarding an update on MOJO.

### Next Meeting

The next meeting is scheduled for the 1<sup>st</sup> April 2020 at 8.30 a.m. Meeting room to be confirmed.

(this meeting was subsequently postponed)

### AOB

None

Signed: Kate Feeney

Print Name: KATE FEENEY

Chairperson

Signed: Mary Ruane

Print Name: MARY RUANE

Chief Officer