

**Dún Laoghaire-Rathdown County Council**

**Universal Grant Scheme**

**2018**

# Arts Grants

**CRM No:** \_\_\_\_\_  
**Date Received:**

Internal Use only

## Section 1 – Applicant Details

To be completed by applicants applying for an Arts Grant

### Applicant Details:

*If you are applying as an Organisation/Group, please answer all of the following questions. If you are applying as an individual, please list your 'Name/s' below then skip to 'Address' and continue from there.*

Name/s: \_\_\_\_\_

### Organisation Details:

Name of Organisation/Group: \_\_\_\_\_

Position in Organisation/Group: \_\_\_\_\_

Number of members in Organisation/Group: \_\_\_\_\_

Brief description of Organisation/Group: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Contact Details:

Main Phone Number: \_\_\_\_\_

Mobile Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Social Media:

Facebook Address: \_\_\_\_\_

Twitter Address: \_\_\_\_\_

Other Social media: \_\_\_\_\_

Electoral Ward:    Blackrock      
                          Dundrum      
                          Dun Laoghaire      
                          Glencullen Sandyford      
                          Killiney Shankill      
                          Stillorgan   

### Type of Applicant:

Arts Centre/Organisation   

Professional Artist   

Other (please specify) \_\_\_\_\_

Have you the appropriate policies in place regarding:

Child Protection	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
People with Disabilities	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Other Policies (please specify):

If you have received funding from dlr in the past have you submitted a report on the activity funded (if no please state why not): Yes  No

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## Section 2 – Arts Grants

**Please read below guidelines to see if your application will qualify for consideration for funding.**

**Please note – if you are seeking funding for an Arts Access Grant, please use the separate Arts Access Grant Application form.**

### **Arts Grants:**

Arts Grants are for the purpose of providing financial assistance to individual artists, arts groups/ organisations, and older persons/ youth groups engaged in arts projects/ events at local or county level. Grants are also available to support the professional development and arts practice of individual artists, arts groups and organisations. Individual artists, arts groups/ organisations and older persons/ youth groups working with all artforms (architecture, circus, craft, dance, film, literature, music, opera, spectacle, street art, theatre, traditional arts and visual arts) are eligible to apply. Collaborative applications are also welcomed.

### **Funding Strands:**

#### **Event/Project Support (Maximum €5,000)**

Funding to support the production of an event, festival or long-term project by an individual artist, arts group or arts organisation that will allow the public an opportunity to engage with or experience the arts. The applicant/s must clearly define how this event/ project will support public engagement with the arts in dlr and what the outcomes of the event/ project will be.

#### **Participation and Learning (Maximum €5,000)**

Funding to support projects that have a collaborative approach between the artist and the participants. Examples of potential successful applications may include, but are not limited to, arts initiatives in formal and informal education settings, healthcare and community settings. They should inspire artists to engage, consult and collaborate with a community or place within

Dún Laoghaire-Rathdown County or provide opportunities for growth and development within the participatory arts sector. The applicant/s must clearly define how this collaborative/ participatory project will develop the artistic skill of the participants and/or artists involved.

### **Professional Development and Arts Practice Support (Maximum €2,000)**

Funding to develop or support studios, to purchase materials or equipment or to support the professional development of an artist, arts group or arts organisation. This could take the form of a bursary to allow the artist time to complete a specified body of work or a training opportunity such as a course. This cannot be used to fund third level training or travel. Please note that a maximum of 20% of the total funding available for Arts Grants will be awarded to Professional Development and Arts Practice Support applications. The applicant/s must clearly define how this funding would be beneficial to their professional development/ arts practice.

### **Arts Grants Eligibility:**

- A maximum of two applications will be accepted from any individual, group or organisation. If two applications are being made they must be for two separate funding strands and two separate application forms must be submitted.
- Applications for Event/ Project Support or the Participation and Learning Strand must be for activities taking place in Dún Laoghaire-Rathdown.
- Applications for Professional Development and Arts Practice Support will only be accepted from those living or working in Dún Laoghaire-Rathdown.
- Dún Laoghaire-Rathdown Arts Office seeks to support financially sustainable artistic ventures.
- In regards to applications from organisations, only not for profit organisations will be considered.
- Grants will not cover building programmes, third party grants, or assistance to cover loans or deficits, projects which could be undertaken on a commercial basis, charity fundraising events or the hire fee of Council premises.



**Please Note:**

You must **also** submit a **detailed description of your proposal** as part of your application. This detailed description must address the following:

**For 'Professional Development/Arts Practice Supports' Applications:**

How this funding would be beneficial to your professional development/ arts practice.

**For 'Participation and Learning' Applications:**

How this collaborative/ participatory project will develop the artistic skill of the participants and/or artists involved.

**For 'Events/ Project Supports' Applications:**

How this event/ project will support public engagement with the arts in dlr and what outcomes the event/project will have.

**Budget & Project Funding:**

State the amount of money you are applying for: €\_\_\_\_\_

State what additional funds (if any) have been secured and from whom:

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State what other funding applications (if any) have been made and when you expect to receive notification of the outcome of these applications:

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Dún Laoghaire-Rathdown is committed to the fair payment of artists.

If applicable please state the rates of pay you offer artists:

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**Please submit a detailed budget as part of your application. It needs to list all anticipated income and expenditure. As per the guidelines, projects cannot be loss making. It is expected that you will provide as much detail and back-up material as possible as it is an important part of our assessment of your application.**

**Referees:**

All Arts Grants Applicants must supply contact details for 2 referees:

Name: \_\_\_\_\_  
Organisation/Position: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

Name: \_\_\_\_\_  
Organisation/Position: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

**Check list;**

- Signed and completed application form including contact details of two referees.
- CV's of applicants
- For organisations and groups, a biography of the organisation/group
- Detailed Proposal
- Detailed budget
- Supplementary Materials. These may include but are not limited to:
  - Copies or images of previous work (for images no more than ten and if you are supplying them on a disc they must be pc compatible)( For literature please submit photocopies of no more than 50 pages, you do not need to submit books)
  - Reviews of previous work
  - Promotional materials
  - Annual report
- If relevant, evidence of other funding or letters of support (particularly important if you are working with an external group or organisation)
- Signed the Declaration form on page 9

Please note, applications and supplementary materials will not be returned.

Would you like to receive the Arts Office e-bulletin which gives information on upcoming events and opportunities in the County?

- Yes                       No

How did you find out about this funding opportunity?

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**Declaration:**

I declare that the information supplied in this proposal is accurate and complete. I understand that all information provided in respect of the Grant Application will be held electronically and may be made available to other Dún Laoghaire-Rathdown County Council Departments as appropriate.

It should be noted that the Freedom of Information Act applies to all records held by Dún Laoghaire-Rathdown County Council.

Name (Printed): \_\_\_\_\_  
Signature: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**Please ensure you have read the Grant Scheme Guidelines**, which set out the terms and conditions for awarding and payment in full. A copy of the guidelines are available from the Council's website, [www.dlrcoco.ie](http://www.dlrcoco.ie), under Grant schemes or can be requested by phone from the Grant Schemes Section on 01 204 7966 or by email to [grantschemes@dlrcoco.ie](mailto:grantschemes@dlrcoco.ie)

The closing date for submissions is **Friday 13<sup>th</sup> October 2017**

**No late applications will be accepted**

Please return applications to: [grantschemes@dlrcoco.ie](mailto:grantschemes@dlrcoco.ie)

Or by post to: 2018 Grant Schemes  
Corporate, Communications and Governance  
Department  
Dún Laoghaire-Rathdown County Council  
County Hall  
Marine Road  
Dún Laoghaire  
Co. Dublin

All queries should be directed to the Grant Schemes section by email or phone:

Email: [grantschemes@dlrcoco.ie](mailto:grantschemes@dlrcoco.ie) Phone: (01) 204 7966

Please ensure you read through the following application in detail as any incomplete applications will be returned.

**Only one Grant per application form please**

Multiple applications will be accepted but may not all be awarded. Please submit a separate application for each grant you wish to be considered for.