

# Application form to change a speed limit for a limited time

(Section 10 of the Road Traffic Act, 2004)



**This form is available in a variety of accessible formats (i.e. large print or braille) upon request.**

To apply to have a speed limit changed at roadworks please fill in this form using block capitals and send it to us at: Traffic Section, Municipal Services Department, Dún Laoghaire- Rathdown County Council, County Hall, Marine Road, Dún Laoghaire, Co Dublin. Or, you can email it to us at: [info@dlrcoco.ie](mailto:info@dlrcoco.ie)

To have the speed limit changed, you must apply to us within a minimum time as follows:

- local road speed limit – six weeks;
- motorway or national primary road speed limit – two months.

If you have any questions about this form, contact the Traffic Section of the Municipal Services Department: phone (01) 205 4700; email [info@dlrcoco.ie](mailto:info@dlrcoco.ie).

These forms are available on our website [www.dlrcoco.ie](http://www.dlrcoco.ie); at the information desk at County Hall; at our Dundrum offices; by fax; and by post.

## Detailed map

You must also send us a detailed map showing where the roadworks will take place and how they make it necessary to change the speed limit.

For motorways or national roads, you need to reference the reduced speed zone to national grid co-ordinates.

Our area traffic engineer must agree with you on how traffic should be managed in the area of the roadworks.

## Public liability insurance

You must also enclose a copy of your public liability insurance cover. It must be for a minimum of €6.5 million and indemnify the Council against third-party claims. Dún Laoghaire- Rathdown County Council must be named on the policy.

## How much does it cost?

You must include a fee of €3,000 payable to Dún Laoghaire-Rathdown County Council with your application. This fee covers our administrative costs and the cost of advertising the roadworks speed limit order in one or more national newspapers, as the law requires.

## Do speed limits on all roads cost the same?

No. It can cost us more to advertise changes to speed limits on certain roads. This means fees may vary depending on the type of road to which the speed limit applies, for example a motorway, local road or national primary route.

## Can I change how long the speed limit is in place?

Yes. If you want to extend how long the changed speed limit is in place, we need to place another advertisement in the same newspaper(s) as the first advertisements. You must pay for this additional advertisement. You must give us enough notice so we can place this advertisement two weeks before the expiry date of the original speed limit order.

## How does the application process work?

### Garda Commissioner

We will write to the Garda Commissioner before we make a roadworks speed limit order. Within one month of this correspondence, we will consider any representations that the Commissioner writes to us about.

### National Roads Authority

We will write to the National Roads Authority asking for permission to make a roadworks speed limit order on a motorway or national primary route.

### Newspaper advertisements

After we have made the roadworks speed limit order, we will advertise that we have done so in one or more national newspapers. We will consider any comments made to us following these advertisements.

### Order can last up to 12 months

When we make a roadworks speed limit order, it can stay in force for a maximum of 12 months. If someone wants to extend this time, they must apply to us 2 weeks before the order expires. See above.

### Council can change roadworks speed limit order

We can cancel or change the roadworks speed limit order at any time.

### Please use block capitals to fill in your details.

1 Name of applicant

2 Address of applicant

Email:

3 Contact name

Phone number

4 What is the name of the road where the roadworks will be? \_\_\_\_\_

Whereabouts on the road are the roadworks? \_\_\_\_\_

5 Please describe the type of roadworks you will be doing.

6 On what dates do you wish us to change the speed limit

From \_\_\_\_\_ to \_\_\_\_\_

7 Why do you want to change the speed limit?

Together with this application form, I enclose:

- a detailed map of where the roadworks will be
- a copy of my public liability insurance
- my €3,000 fee

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_  
(or person applying on their behalf)

**For office use only**

Approved by: \_\_\_\_\_ (Senior Engineer, Traffic Section)

Date: \_\_\_\_\_