

**dlr Housing & Disability Steering Group**  
**Meeting held on 4<sup>th</sup> September 2024 at 3pm**  
**Venue: Hybrid / dlr Council Offices**

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**Minutes**

**Present:**

Chair, Catherine Keenan; dlr, Deirdre Baber; dlr, Breffni Coffey; HSE (Mental Health), Sandra Doody; AsIAM, Majella Grainger; Cheshire, Claire Kenny; ILMI, Julie Cruickshank; Hail, Aingeal McMahon; dlr.

**Apologies:**

Aoibheann Byrne; Tuath, Catherine Elliot-Lewis; HSE (Disability Sector), David Girvan; SJOG Friends & Family, Julie Davis; Housing Agency, Sean Crowley; SJOG.

**1. Confirmation of Minutes of meeting held on 5<sup>th</sup> June 2024**

Minutes of the meeting held on 5<sup>th</sup> June 2024 were **APPROVED**.

**2. Matter Arising**

The Chair, Catherine Keenan, welcomed new member, Julie Cruickshank, Hail Housing, to the Group. C. Keenan thanked Clár Johnston, the previous Hail Housing representative, for her input and hard work during her time as a member of this Group.

**3. Members' Updates**

**i. Input from dlr: D. Baber**

- Breakdown of allocations to Disabled People: 22% of all allocations made between 1<sup>st</sup> January to 26<sup>th</sup> August were to disabled People.
- Update on Construction/Delivery for disabled people.
- Information update given on progress made both locally and nationally.

**It was agreed that:**

D. Baber will arrange to provide any feedback to the Housing Agency required on the National Housing Strategy from the Group.

**ii. Input from AHB: Majella Grainger**

M. Grainger discussed energy efficiency and reporting to the SEAI.

**iii. Input from HSE: Breffni Coffey**

B. Coffey referred to the Cluan Mhuire site visit and the feedback submitted. B. Coffey referred to the allocations coming down the line and her concerns that applicants were not disclosing the information needed.

A discussion followed with all members of the group agreeing that interagency collaboration in the allocation of properties and the preparation of tenants for a

new property was vital.

B. Coffey reported that the sub-group meetings with the housing team are going well and they continue to meet.

**It was agreed that:**

dlr and Hail will engage with the HSE in the assessment and preparation of tenants being allocated homes.

**iv. Input from HSE: Catherine Elliott-Lewis**

The following update was submitted by C. Elliott-Lewis by email with her apologies in advance of the meeting:

- Housing Co-Ordinator's around the country are currently devising a spreadsheet to help gather more housing-specific information for disabled persons in their CHO area.
- This will begin with the HSE's DSAMT (Disability Supports Assessment Management Tool) list. This is a list of individuals the HSE has been made aware of that require residential support either now or in the future.
- The DSAMT does not identify the type of housing individuals require or what type of occupancy they might need, which local authority the individual has applied to, or what their local authority reference number is. These are the reasons the development of this spreadsheet is necessary.
- When this spreadsheet is finalised, the HSE will link in with the service providers to pull together the missing information.
- When this is completed and the missing information is gathered, all parties will have a clearer picture of the individual's housing and housing support need.

**It was agreed that:**

- The Housing Agency's update will be circulated for review and feedback.
- The Housing Agency's link to their 'Home and Supports Hub Homepage' will be circulated again for review. Any feedback on this can be sent back directly to the HA or to dlr.

**4. National Implementation Plan Quarterly Updates**

Quarterly Report – the Q3 Report is due to be completed. The next meeting is too late to review this as a Group.

**5. Summary of the Social Housing Assessment (SSHA)**

Vivienne Murphy, dlr Allocations Section, gave a presentation on the Social Housing Assessment currently in progress.

In her presentation V. Murphy discussed the reasons this assessment is done, the importance of it and the timeframes which have to be adhered to.

A discussion followed around how we communicate with the applicants, especially those who are most vulnerable, and the importance of the way in which we word our communications.

**It was agreed that:**

- A copy of the reminder letter sent to applicants who do not return the assessment form will be circulated to the Group for review. Members may revert with comments.
- A copy of the presentation will be circulated to the Group.

**6. AOB**

Sandra Doody, AsIAm, advised the Group of the Autism Innovation Strategy launched in August this year. S. Doody discussed some of the areas of this Strategy.

**It was agreed that:**

- A link to the Autism Innovations Strategy will be circulated to the Members for their review.

**7. Date of next meeting**

The next meeting will be on Wednesday, 4<sup>th</sup> December 2024.