

For all vendors not producers (farmers or growers) where do your products or ingredients originate/come from?

In the production of your food product, are there any of the following used:

- MSG (Monosodium glutamate)
- Trans fats (any hydrogenated or partially hydrogenated oils)
- Artificial colourings or preservatives

If yes, please explain why your product(s) require any of the above.

Do you have a history of food production? Yes No

What type of food handling training do you have?

Have you completed a HACCP course? Yes No

Have you previously operated/do you currently operate a business in the County Council's administrative area? Yes No

If yes, Name & Address of business: _____

Do you require gas? Yes No
Do You require electricity? * Yes No

If yes what are your power requirements? (AMP)

*If yes you must supply your own 50 metre (min) extension lead suitable for outdoor use.

Which of the two markets available are you applying for?

- Marlay Park Saturday
- Marlay Park Sunday

Please Note

- All Vendors must have public liability insurance prior to trading, ensuring that Dún Laoghaire-Rathdown County council is indemnified. Do not purchase insurance until/unless a space is offered as this will incur unnecessary expense.
- All Vendors must supply their own gazebo and stall. Gazebo to be of commercial grade, maximum size of 3m x 3m with 4 x 15kg weights for legs of Gazebo.
- Vendors must supply their own water for cleaning / hand washing.
- If you intend to produce food at home you must register with your local health board. When the HSE send you your HSE Registration Letter this **MUST** be sent into the Market Unit. HSE/EHO will inspect your premises at some point, but it is not essential for the inspection to happen prior to beginning to trade.
- If you are selling hot food, you will have to comply fully with all health and safety legislation and it is your responsibility to find out what is required. At a minimum, you will need a hot water hand-washing unit in your stall.
- All perishable food must be kept at the correct temperatures and you must keep a record of the temperatures by using a calibrated temperature probe.
- If you are using electricity you must get a Portable Appliance Test (PAT) done by a qualified electrician on your equipment before you start in the market. Electrician to state what AMP your machine(s) will be using. This PAT Certificate to be sent into Market Unit.
- Payment will be only accepted by **Standing Order. Vendors** must pay monthly **in advance**. Proof of standing order setup will be required prior to commencement of trading.

Signature of Applicant:

Name of Applicant: (block print)

Date of application:

Please return all completed application forms to: info@dlrcoco.ie

Or post to:

Markets Unit,
Municipal Services Department,
Dun Laoghaire Rathdown County Council,
Level 3, County Hall, Marine Road,
Dun Laoghaire, Co. Dublin, A96 K6C9.

Rental Fees are based on the product being sold and are listed below. The fee is per calendar month, per market location. If a vendor trades in two markets the fee is doubled, in three markets the fee is tripled (Saturday and Sunday Marlay Markets are 2 separate markets). Monthly rates applicable to Market Vendors are:

Category	Rent	VAT23%	Total
Hot food	260.00	59.80	319.80
Other food	180.00	41.40	221.40
Producer	100.00	23.00	123.00
Craft	80.00	18.40	98.40
Artist	30.00	6.90	36.90

Category	Cost*	VAT23%	Total
Hot food	40.00	9.20	49.20
All others	30.00	6.90	36.90

***Cost is per 16amp 'socket' per market per month. Please note that a 32amp connection will be charged as two 16amp 'sockets'.**